



# Reference Form

To: \_\_\_\_\_  
Name of person providing evaluation

I, \_\_\_\_\_, have applied for a position at Dogwood Acres and desire that they receive full information concerning me. I release you from any liability associated with this reference and any information you offer about me.

\_\_\_\_\_ I hereby waive my right to view this recommendation

\_\_\_\_\_ I prefer to retain my right to view this recommendation

Signed: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Applicant

The staff of Dogwood Acres provide for the physical, emotional and spiritual needs of children and youth aged 7 – 17 attending the summer camping program. The primary qualifications for this position are a commitment to the Christian faith, a deep regard for other persons (especially children), an abiding love of the outdoors, the ability to participate fully in a rustic, outdoor camp environment, and the ability to contribute to the camp community by communicating effectively, assuming responsibility, sharing enthusiasm, utilizing good judgment, exhibiting tremendous patience, and working well with others. Your appraisal of the applicant's leadership abilities, character and capacity to work with youth will be very helpful to us. We appreciate your assistance in completing this form at your earliest convenience.

In what capacity and how long have you known the applicant?

Do you have any reservations regarding the applicant's suitability for working at a Christian camp to provide supervision and positive experiences for children and youth? Please explain:

(over)

Please rate the applicant by circling the appropriate number:

	<u>Outstanding</u> <u>Average</u> <u>Poor</u>	<u>Comments</u>
Initiative	1 2 3 4 5	
Reliability	1 2 3 4 5	
Punctuality / Promptness	1 2 3 4 5	
Trustworthiness	1 2 3 4 5	
Creativity	1 2 3 4 5	
Communication Skills	1 2 3 4 5	
Enthusiasm	1 2 3 4 5	
Flexibility / Adaptability	1 2 3 4 5	
Ability to work with others	1 2 3 4 5	
Ability to receive instruction	1 2 3 4 5	
Ability to accept criticism	1 2 3 4 5	
Ability to give appropriate feedback	1 2 3 4 5	
Problem Solving / Resourcefulness	1 2 3 4 5	
Judgment	1 2 3 4 5	
Sensitivity to Children and Youth	1 2 3 4 5	
Role Model for Younger Person	1 2 3 4 5	
Self Awareness	1 2 3 4 5	
Emotional Stability	1 2 3 4 5	
Spiritual Maturity	1 2 3 4 5	
Comfortable Outdoors	1 2 3 4 5	
Personal Hygiene	1 2 3 4 5	

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Thank you for taking the time to complete this reference form. We may contact you to discuss the applicant further.

Phone Number: \_\_\_\_\_ Preferred times to receive calls: \_\_\_\_\_

Email address: \_\_\_\_\_

PLEASE RETURN TO: Dogwood Acres Phone: (850) 535-2695 ATTN: Employment Reference Fax: (850) 535-7414 PO  
Box 7 Email: dogwoodacres@presbyteryofflorida.com Chipley, FL 32428 Website:  
www.dogwoodacres.org